

The SHOSHONE-BANNOCK TRIBES

FORT HALL INDIAN RESERVATION

P.O. Box 306
Fort Hall, ID 83203



HUMAN RESOURCE DEPARTMENT

Phone: (208) 478-3856/(208) 478-3857
(208) 478-3850/(208) 478-3750
Fax: (208) 478-3950

JOB DESCRIPTION

TITLE:	Social Studies Teacher (6-12)
DEPARTMENT:	Sho-Ban JR/SR High School
SALARY:	Teachers Salary
OPENS:	November 28, 2022
CLOSES:	December 9, 2022
CAREER STATUS:	Contracted – Conditional upon successful 90-day probationary evaluation and annual budget appropriations.

Attach ALL supporting documents, including: Tribal enrollment, honorable discharge, educational attainment, professional certification, license, and other relevant documents to verify eligibility for job qualifications and preference. INCOMPLETE APPLICATIONS MAY BE SCREENED OUT.

GENERAL PURPOSE:

The teacher shall provide students with instruction in 6th-12th Grade social studies. The teacher will focus on classroom instruction and the development of lesson plans of study in accordance with the approved academic programs and initiatives of Shoshone-Bannock School District #537.

SUPERVISOR:

The teacher will be under the direct supervision of the Principal of the Shoshone-Bannock Jr. / Sr. High School.

DUTIES AND RESPONSIBILITIES:

- The teacher must plan and implement a project-based learning (PBL) instructional program for their assigned courses primarily in social studies.
- The teacher must establish and maintain classroom discipline in accordance with District Policies.
- The teacher must obtain and keep accurate student records, which include grades, discipline referrals, parental contact log, etc.
- The teacher must provide a positive, supportive learning.
- The teacher must actively participate in and contribute to the Professional Learning Community (PLC) assigned to.
- The teacher will sponsor or chaperone school activities or groups related to the teacher's responsibilities.

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- The teacher must attend all administrative meetings and school activities/functions, unless given written permission not to attend by teacher's supervisor.
- The teacher must develop curriculum tailored to students' individual needs.
- The teacher must prepare necessary reports and paperwork to document and demonstrate student progress.
- The teacher must maintain the equipment and inventory for the coursework in which the teacher is assigned.
- The teacher will comply with requests made by the Principal, District Administrator, or School Board.
- The teacher must maintain a sensitive and positive relationship with Native American people and other professional staff.
- The teacher must use good judgment, flexibility, imagination, patience, be realistic, optimistic, persevere, and establish and maintain positive relationships with students and professional staff.
- The teacher must always demonstrate a high level of personal and professional conduct and trustworthy behavior.
- The teacher must be able to adapt quickly to change(s).
- The teacher must project a professional attitude and appearance.
- The teacher must maintain strict confidentiality of all student information processed through the Shoshone-Bannock Jr. / Sr. High School, including records, reports, documents, conversations, etc. A breach of confidentiality will be subject to appropriate disciplinary action, including termination from employment.
- The teacher must conduct her/himself in a professional manner that will bring credibility to the Tribal Government and Shoshone-Bannock School District #537.
- The teacher's performance standard shall include but is not limited to;
 - a. An ability to maintain dependable attendance and reliability;
 - b. An efficient use of public communication skills to provide teaching;
 - c. Maintains contacts with parents and documents the contacts;
 - d. An ability to establish and maintain effective working relationships with staff;
 - e. An ability to work independently with little supervision; and
 - f. An ability to demonstrate knowledge of practices and procedures utilized in the teaching environment.
- The teacher's duties and responsibilities will include other activities directed by the Principal to carry out position functions.

QUALIFICATIONS:

A Bachelor's Degree or Master's level degree from an accredited college or university in Education within the content area that will be taught.

Certified in the State of Idaho as a secondary education teacher in the specified field.

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Experience working with computers.

Knowledge of the Fort Hall area, community, and the customs of its residents.

Must work professionally and proactively with faculty and other personnel.

Must have the ability to work with and around 6th – 12th grade students.

Must have proof of a valid Idaho driver's license and be insurable through the Tribes' insurance carrier.

A background investigation must be completed and acceptable under the provisions of the policies of the Shoshone-Bannock District #537, and the Indian Child Protection and Family Violence Protection Act.

Must participate in and pass the alcohol/drug screen.

Must demonstrate the ability to understand and follow laws, rules and regulations, resolutions, and policies.

Employment history must demonstrate dependability, and teacher must demonstrate exceptional organizational capabilities.

Self-starter: complete tasks in a timely manner with the ability to work independently with little or no supervision.

Excellent verbal and written communication skills.

Ability to understand and execute a variety of complex written and oral instructions.

Qualified Shoshone-Bannock Tribal Member/Indian and Veterans Preference will apply in compliance with the Shoshone-Bannock Tribes Personnel Policies and Procedures Manual.

IMPORTANT APPLICATION CRITERIA

Instructions: You must turn in all supporting documents to be eligible for this position you are applying for.

A complete application must be submitted to the Shoshone-Bannock Tribes Human Resource Department, P.O. Box 306, Fort Hall, Idaho 83203. Applications can be found online at www.sbtribes.com. Applications can be sent via email to recruitment@sbtribes.com or faxed to 208-478-3950 and are accepted until 5PM on the closing date.

Submit a copy of all supporting documents to be eligible for the position you are applying for. For example: Driver's License, Tribal ID, High School Diploma/GED, Degree or professional credentials, and other supporting documents that verify required qualifications.

Telephone calls are not accepted in place of an employment application or letter of interest.

Applicants who have a current application on file, please submit a letter of interest for each position in which you want to be considered for. The letter should address how you meet each qualification.

Preference will be given to Shoshone-Bannock Tribal member applicants who provide a copy of their tribal enrollment card. Non-enrolled members and other Indian tribal members must provide a Certificate of Indian Blood (CIB) to receive preference.

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Preference points will also be given during the interview process to veterans who provide documentation of a DD-214.

Applicants being considered for employment or a political appointment must submit to a pre-employment alcohol and drug screen prior to being hired or appointed. Refusal to take the test will render the applicant ineligible for employment or political appointment.

The Shoshone-Bannock Tribes will conduct an employment background check on new employees to ensure suitability for the position applied for.