



# SHOSHONE-BANNOCK TRIBES

## Homesite Lease Application

P.O. Box 306, Pima Drive, Fort Hall, ID 83203

☎ (208) 478-3825



landusepermits@sbtribes.com

Personal Information				■ Copy of Tribal Enrollment Card	
Applicant (Full legal name):					
Maiden Name:				Tribal ID #:	
Address:				City:	
State:		Zip:		Telephone:	
Email:				Cellphone:	
Demographic					
Are you an Elder? <input type="checkbox"/> Yes <input type="checkbox"/> No			Are You Disabled? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Residential					
Are you currently a Reservation Resident? <input type="checkbox"/> Yes <input type="checkbox"/> No			Current Housing Status: <input type="checkbox"/> Rent <input type="checkbox"/> Own <input type="checkbox"/> Homeless		
Do you own land within the boundaries of the Reservation?			<input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please submit a copy of land ownership verification (TSR) or Land Status Report from BIA Realty, telephone (208) 238-2307.					
Do you have the financial resources to develop a homesite currently?			<input type="checkbox"/> Yes <input type="checkbox"/> No		
Have you applied with the Fort Hall Housing Authority (FHHA) Program?			<input type="checkbox"/> Yes <input type="checkbox"/> No		

Homesite Information		■ Additional Supporting Documents	
Homeownership Plan:		<input type="checkbox"/> Purchasing your own home <input type="checkbox"/> Manufactured <input type="checkbox"/> Stick build <input type="checkbox"/> Fort Hall Housing Authority (FHHA) Program	
1 <sup>st</sup> Preference:		District:	
Please describe the location or general area:			
2 <sup>nd</sup> Preference:		District:	
Please describe the location or general area:			

LAND USE DEPARTMENT / POLICY COMMISSION USE ONLY			
Date application received:		Received by:	
Map Selection Meeting Date & Time:			

Applicant responsibilities	
	I understand the first written application will have preference when a homesite lot becomes available.
	I understand that only one homesite is allowed per household. (Trading for a different homesite is a low priority on the waiting list.)
	I understand that if my heirs are not enrolled members of the Shoshone-Bannock Tribes, they are not eligible to inherit the homesite lease.
	I understand I must develop the homesite with permanent structure(s) within 2 years of obtaining the lease, or the lease is subject to cancellation.
	I understand that water and electricity availability are not guaranteed at rural locations.
	I understand that I must update my homesite lease application ANNUALLY or risk being removed from the waiting list.
	I understand that if the Land Use Department attempts to contact me and I am unavailable, the Land Use Policy Commission will move down the list to the next eligible applicant in line.
	I will personally inspect the homesite lease.
	I have read and understand the Homesite Lease Process & Applicant Responsibilities document
Additional Comments:	

By signing below, I confirm that I have read and understand the information requested by the Land Use Department.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date



# SHOSHONE-BANNOCK TRIBES

## Tribal Homesite Lease Process & Applicant Responsibilities

### TRIBAL HOMESITE LEASE APPLICATION PROCESS

#### Submit Application

Submit completed application and all required documents to Shoshone-Bannock Tribes Land Use office.



#### Site Evaluation

Set up meeting with the Land Use Policy Commission (LUPC) to review map and select a homesite location.



#### Tech Plan

Bureau of Indian Affairs (BIA) will create a Conservation tech plan for LUPC review.



#### Submission to Land Use Policy Commission

BIA will submit application to the LUPC for review and recommendation to the Fort Hall Business Council.



#### Final Review

Fort Hall Business Council will meet and review recommendations. Final resolution will be submitted to BIA to develop lease documents.



#### Homesite Issuance

BIA will process and create homesite lease and mail to individual for signature and payment. Must return signed documents and submit payment within 60 days or application will be terminated.



### APPLICANT RESPONSIBILITIES AND INFORMATION

- Must keep contact information current with Land Use Office, phone (208) 478-3825 / email [landusepermits@sbtribes.com](mailto:landusepermits@sbtribes.com)
- Must establish a home within two years of receiving the lease. If applicant has not established a home and would like to maintain lease they must submit a written request to formalize an agreement with the LUPC.
- RV trailers are **not** permanent residences.
- Any structure on premises (manufactured/trailer/stick-built home) will need to acquire a Building Permit from the Land Use Department.
- Applicants are required to attend scheduled meetings. If an applicant is unable to attend, it is their responsibility to reschedule.



# SHOSHONE-BANNOCK TRIBES

## Tribal Homesite Administrative Record

### FOR OFFICE USE ONLY

Applicant: \_\_\_\_\_

Application Number: H- \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

#### Requested Documents

Date Rcvd & Initial:

\_\_\_\_\_ Application  
\_\_\_\_\_ Tribal Enrollment Card  
\_\_\_\_\_ Copy of Land Status Report  
\_\_\_\_\_ Letter from HUD or lending agency



#### Scheduled Meeting

Date: \_\_\_\_\_, Time: \_\_\_\_\_



#### Tech Plan

Application was emailed to BIA:

Date: \_\_\_\_\_, Time: \_\_\_\_\_



#### BIA Submission to LUPC for recommendation

Date: \_\_\_\_\_, Time: \_\_\_\_\_



#### Final Review Council

Date: \_\_\_\_\_, Time: \_\_\_\_\_

Fort Hall Business Council: ☐ Approved ☐ Disapproved



#### Homesite Issued

Date: \_\_\_\_\_

Resolution No.: \_\_\_\_\_

